

國立中山大學工學院教師評鑑實施要點

Guidelines on the Implementation of Faculty Performance Assessment in the College of Engineering

108 年 5 月 28 日 107 學年度第 4 次院務會議訂定
109 年 5 月 25 日 108 學年度第 3 次院務會議修訂通過

109 年 6 月 11 日第 400 次校教評會修正通過

Amended and approved at the 400th University Faculty Evaluation Committee meeting on June 11, 2020

一、國立中山大學工學院(以下簡稱「本院」)為提昇本院教師教學、研究、輔導及服務品質，特依本校教師評鑑辦法訂定本院教師評鑑實施要點（以下簡稱「本要點」）。

I. These guidelines are formulated in accordance with the University's *Regulations for Faculty Performance Assessment* to enhance the quality of teaching, research, and counseling & services of the faculty in the College of Engineering (hereinafter referred to as the "College").

二、凡符合本校教師評鑑辦法免評鑑資格者，得免予評鑑外，其餘專任教師均應依本校教師評鑑辦法、本校教師評鑑作業細則及本要點接受評鑑。

II. The faculty qualified for exemption criteria stipulated in the University's *Regulations for Faculty Performance Assessment* may be free from the assessment, whereas other full-time faculty shall be assessed in accordance with the University's *Regulations for Faculty Performance Assessment, Guidelines on the Detailed Implementation of Faculty Performance Assessment*, and the guidelines herein.

本院 109 學年度起到職之新聘專任助理教授及副教授另依本院新聘教師評鑑實施要點評鑑。

Full-time assistant and associate professors employed from the 2020-21 academic year shall be assessed in accordance with *Guidelines on the Implementation of New Faculty Performance Assessment in the College of Engineering*.

三、本院教師評鑑項目計教學、研究、輔導及服務三項。

III. The faculty performance assessment is conducted on the three categories of teaching, research, and counseling & services.

四、評鑑項目分數之計算方式悉依本校教師評鑑指標表評定之。所有受評教師通過標準，各評鑑項目成績均應達七十分(含)以上者始為通過評鑑。

IV. Each category shall be scored in accordance with the University's Faculty Assessment Form. A score of 70 or above in each category shall be reached for passing the assessment.

各系(所)講師及領有「重大傷病卡」或「身心障礙證明」之教師其通過標準由當學年度本院教師評鑑委員會決議。

The passing criteria for lecturers in departments/institutes and the faculty holding a “Major Illness Card” or “Disability Card” shall be deliberated by the Faculty Assessment Committee (FAC) of the College in the current academic year.

五、 辦理評鑑程序：

V. Assessment procedure:

(一) 各系所於評鑑學年初彙整免受評鑑教師及須受評鑑教師名單。

(1) Each department/institute shall compile the lists of the faculty who will be assessed and who will not at the beginning of each academic year.

(二) 須受評鑑教師應備齊評鑑項目相關資料，依時程送所屬系所教師評審委員會查核確認。

(2) The faculty to be assessed shall submit relevant documents to their affiliated department/institute faculty evaluation committee for verification according to the scheduled timeline.

(三) 系所教師評審委員會就教師受評資料查核確認後，依時程送本院教師評鑑委員會審議。

(3) Department/institute/degree program faculty evaluation committees (hereinafter referred to as the department faculty evaluation committee, the DFEC) shall submit the verified documents to the FAC for deliberation according to the scheduled timeline.

(四) 本院教師評鑑委員會之組成，依本校教師評鑑辦法第六條規定辦理。

(4) The FAC shall be established in accordance with Article 6 of the University's *Regulations for Faculty Performance Assessment*.

六、 教師評鑑時程依本校規定辦理。

VI. The faculty performance assessment is scheduled in accordance with the University's relevant regulations.

七、 評鑑結果分為「通過」、「條件式通過」、「未通過」。

VII. Assessment results shall be classified into “pass,” “conditionally pass,” and “fail.”

八、 本院教師評鑑委員會應將教師評鑑結果（含教師評鑑委員審查意見）送教務處彙整，並同時以書面通知受評鑑人及所屬系所。

VIII. The FAC shall submit the assessment results with the review opinions to the Office of Academic Affairs for compilation and notify the faculty under assessment and their affiliated department/institute of the results in writing.

受評鑑人如有異議，得於接到通知後次日起十五個工作日內，依本校教師評鑑辦法規定檢據提出申覆。

The faculty under assessment objecting to the resolution shall file an appeal with proof in accordance with the University's *Regulations for Faculty Performance*

Assessment within fifteen days starting from the next day of receiving the notification.

九、本要點未盡事宜，悉依相關規定辦理。

IX. Matters not covered herein shall be handled in accordance with relevant regulations.

十、本要點經院務會議訂定後，送校教師評審委員會審議通過後實施，修正時亦同。

X. These guidelines are formulated by the College Council and approved by the University Faculty Evaluation Committee before implementation. Amendments to these guidelines shall follow the same procedure.